

# **Student Access, Participant and Outcomes Sub-Committee – Terms of Reference**

**2023-24**

## **Parent body**

Learning, Teaching and Enhancement Committee

## **Purpose**

This Sub-Committee has been established to widen student access and participation, improve student retention and progression, and achieve improved education and employment outcomes for all students. It will provide strategic leadership in identifying and implementing of programmes of work, activities, and initiatives that support student access, progression, and outcomes, and monitor and evaluate progress in these areas. Each year the committee will identify and implement a programme of work to achieve its aims which will be evaluated annually.

## **Terms of reference**

### **Authority**

The Subcommittee has delegated authority from LTSEC pertaining to matters of participation and outcomes for all students; as well as a specific remit to address matters outlined in Goldsmiths' Access and Participation Plan.

### **Duties**

1. To provide a strategic framework and identify programmes of work that aim to widen student access and participation, improve student retention and progression, and achieve improved education and employment outcomes for all students.
2. To establish programmes of work to support the implementation of activities and initiatives that aim to widen student access and participation, improve student retention and progression, and achieve improved education and employment outcomes for all students.

3. To monitor and evaluate progress towards improved student access, progression, and outcomes.

## Meetings

1. Membership of the sub-committee will be reviewed annually by sub-committee.
2. Members shall receive an induction to working on the sub-committee from the Chair or Secretary before attending the first meeting.
3. The sub-committee shall have at least three meetings every academic year, which will be timetabled on an annual basis and will take account of the schedule for Learning, Teaching and Student Experience Committee (LTSEC) to ensure appropriate reporting.
4. The minutes, agendas and papers for each meeting shall be sent to members at least seven days in advance. Only exceptionally and with the agreement of the Chair will papers be tabled at meetings.
5. The quorum shall be the greater of one-third of the total membership, not counting vacant places, or three members.
6. Where appropriate, the Chair of the sub-committee will delegate responsibilities for programmes of work to committee members and establish working groups comprised of members from the committee membership and other staff and students who might usefully contribute.

## Members

### Chair

Composition	Member	Term
Chair to be appointed by LTSEC	Professor Dimitrios Giannouloupoulos	to 2025

### Professional services

Composition	Member	Term
Student Recruitment Representative	Dr Stephen Lake, Director of Communications, Marketing and Recruitment	ex officio
Careers and Employability Representative	Yasmina Mallam-Hassam, Careers and Employability	ex officio

<b>Composition</b>	<b>Member</b>	<b>Term</b>
Strategic Planning and Projects Representative	Gary Sprules, Director of Strategic Planning and Projects	ex officio

## Heads of School

<b>Composition</b>	<b>Member</b>	<b>Term</b>
Arts and Humanities	Dr Stephen Graham	ex officio
Culture and Society	Professor Adam Dinham	ex officio
Professional Studies, Science and Technology	Matthew Cragoe	ex officio

## Academic Departments

<b>Composition</b>	<b>Member</b>	<b>Term</b>
Arts and Humanities	<i>Name to be confirmed</i>	to 2026
Arts and Humanities	Dr Tamsin Alexander	To 2024
Culture and Society	Paul Gunn	to 2026 (eot)
Culture and Society	Dr Sarah Cefai	to 2025
Professional Studies, Science and Technology	Doireann Larkin	to 2026
Professional Studies, Science and Technology	Laura Teague	to 2024

## Student Representation

<b>Composition</b>	<b>Member</b>	<b>Term</b>
SU Sabbatical Officer	Nour Matar	to 2024

## Secretary

<b>Composition</b>	<b>Member</b>
Secretary	Shahreen Haider

eot – end of term

## VERSION CONTROL

Full revision of ToR	September 2023	Governance Secretariat
Approval by Nominations & Governance Committee	20 September 2023	
Approved by Council	4 October 2023	
Updated membership	12 October 2023	Governance Secretariat