Misconduct in the Library

September 2019, Goldsmiths, University of London

Goldsmiths Library is committed to providing all our students and customers with a safe and appropriate place to study and learn.

If the conduct of any library user disrupts this, we will take the following steps:

Step One:

Initially, for any inappropriate behaviour, we will speak directly to the user at the time explaining what we need to happen and why.

If the user will not cooperate, show valid ID or comply with our request we may call security.

Step Two:

In line with college governance if Security and/or library staff cannot resolve the issue with the library user, the library user may be asked to leave the premises and an incident report form will be completed and passed to a member of the Library Management Team.

Step Three:

A member of the Library Management Team will contact the library user about the incident

Step Four:

If the incident is serious or repeated, we may escalate in line with Goldsmiths Student Conduct Policy

See Goldsmiths General regulations

Document history

Version	Date	Author	Approved
1.0	01/09/18	Nuala McLaren	Library Management Team